

Monday, November 4th, 2024

JOINT POWERS BOARD MEETING MINUTES

Joint Powers Board Members Present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Shane Schmidt, Douglas County - zoom – no vote
Steve Gardner, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County zoom - no vote
Jackie Meier, Murray County – zoom - yes vote
Larry Lindor, Pop County
Greg Snow, Renville County
Jim Salfer, Redwood County
Lyle Grochow, Sibley County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
John Berends, Yellow Medicine County

Staff Present: Nikki Prosch, Lacey Severson (zoom), Katie Jensen, Kristin Deacon, Jody Ammerman, Berit Spors (zoom), Betsy Hills (zoom), Liz Auch, Ann Stehn (zoom), Chukuma Ijioma (zoom), Kay Winterfeldt (zoom), Rachel Fruhwirth

Commissioner Anderson called the meeting to order at 9:31 a.m.

Commissioner Anderson acknowledged the individuals online with an eligible vote. Voting will be done by a unanimous voting method to include any eligible votes online.

Consent Agenda:

Motion by Commissioner Kopitzke to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills; seconded by Commissioner Olson. Motion carried.

Joint Powers Board:

- Prosch provided the board with an overview of the Financial Report. Motion by Commissioner Gardner to approve the financial report, seconded by VanDevere. Motion carried.
- Prosch provided the current Cash Balance to the board of \$2,135,177.46.
- Prosch reviewed the proposed personnel policy changes for 2025 with the board. The board spent some time discussing the Paid Time Off Paid Out language in the proposed changes. With the revision of adding a statement about prorating for any employee working <40hours and more than 20, the board was in favor of a cash payout for employees following the guidance listed in the proposed policy change. Motion by Commissioner VanDevere to approve all the proposed 2025 changes to the current personnel policy, seconded by Commissioner Lindor. Motion carried.
- Prosch provided the board with an overview of a proposed pay proposal and salary and wage scale across all SHNFP employees. Motion by Commissioner Gardner to approve the 2025 pay increase

of 4% effective 01/01/2025 and continue the 1.5% anniversary pay increase effective on employees work anniversary, seconded by Commissioner Olson. Motion carried.

- Prosch provided the board with an overview of the Health Insurance options explored for the 2025 year. The Finance committee approved moving forward with Prime Health as the insurance provider for SHNFP in 2025.
- Prosch reviewed the approved 2025 training budget with the board.
- Prosch provide the board with a table outlining proposed county contributions for 2025, with a total \$50,000 decrease across all county contributions. Motion by Commissioner Leiser to approve the 2025 county contributions, seconded by Commissioner Peterson. Motion carried.
- Motion by Commissioner Schmalz to approve the 2025 Budget seconded by Commissioner Patzer. Motion Carried.
- Prosch provided an overview of the 2025 MDH Budget.
- Prosch provided a review of the 2025 Mental Health Contract, no changes were made from 2024 to 2025. Motion by Commissioner Olson to approve the 2025 Mental Health contract, seconded by Commissioner Lindor. Motion carried.
- Prosch provided a review of the 2025 Renville County contract, no changes were made from 204 to 2025. Motion by Commissioner Leiser to approve the 2025 Renville Contract, seconded by Commissioner Schmalz. Commissioner Snow abstained from voting. Motion carried.
- Prosch provided a revision to the current Infection Exposure Control Program policy that would remove the annual requirement to complete a Mantaux test. Motion by Commissioner Lindor to approve the revision to the Infection Exposure Control Program policy, seconded by Commissioner Kopitzke. Motion carried.
- Prosch reviewed that she is working on a protocol for Naloxone HCl Distribution for SHNFP staff.
- Prosch updated the board that she is currently waiting on the finalize financial audit information.
- Prosch shared with the board that she will be taking of leave of absence for the birth of her 4th child in 2025. To assist with duties during her time off, Prosch reviewed a proposed interim executive director job description. Motion by Commissioner Lieser to approve the Interim ED Job Description, seconded by Commissioner Gardner. Motion carried.

Management Team Report:

- Prosch gave her Executive Director Report.
- Prosch provided update on the only SHNFP vacancy in Renville and Redwood for a 0.8 FTE position.
- Supervisors Jensen provided an update of the current caseload.
- Prosch provided the board with the 2025 meeting dates. January 6th, 2025 was written incorrectly, this should be listed as February 3rd, 2025.

Other Issues to come before the Board:

Chairman Anderson adjourned the meeting at 10:37am.

Next Meeting: Monday, February 3rd, 2025 at 9:30 a.m., Lyon County Government Center.

Respectfully submitted by: Greg Snow, Renville County Commissioner
Secretary, SHNFP