

Monday, January 29th, 2024

JOINT POWERS BOARD MEETING MINUTES

Joint Powers Board Members Present:

Brent Olson, Big Stone County
Doyle Sperr, Grant County
Steve Gardner, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County
Dennis Walgraven (alternate), Murray County
Chris Hollingsworth, Pipestone County
Greg Snow, Renville County
Jim Salfer, Redwood County
Lyle Grochow, Sibley County
Bob Kopitzke, Stevens County
Jerrel Olson, Traverse County (zoom, no vote)
John Berends, Yellow Medicine County

Staff Present: Sara Benson, Lacey Severson, Katie Jensen, Liz Auch, Kristin Deacon (zoom), Caroline Chan (zoom), Betsy Hills (zoom), Katie Slagter

Commissioner Anderson called the meeting to order at 9:31 am

Prosch provided the board with an overview presentation of SHNFP. Nurse Home Visitor, Karen Mitteness, also provided success stories and information about her role.

Officer Elections:

Motion by Commissioner Olson to nominate Rick Anderson for Chair, seconded by Commissioner Oberg. Motion carried. Motion by Commissioner Oberg to nominate Commissioner Lieser for Vice Chair, seconded by Commissioner Gardner. Motion carried. Motion by Commissioner Patzer to nominate Commissioner Snow for Secretary, seconded by Commissioner Salfer. Motion carried.

Annual Committee Appointments:

Executive Committee –Commissioner Anderson, Commissioner Lieser, and Commissioner Snow

Personnel Committee –Commissioner Oberg, Commissioner Salfer, and Commissioner Lieser

Finance Committee – Commissioner Gardner, Commissioner Burger, and Commissioner Anderson

Chairman Anderson asked for the members present to complete the Annual Conflict of Interest Disclosure Statements and return to Executive Director Prosch. Prosch will also send via email to share with any alternates in counties.

Chairman Anderson asked the members to review their 2024 JPB Members and Contact Information and update information as needed.

Consent Agenda:

Motion by Commissioner Kopitzke to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills; seconded by Commissioner Salfer. Motion carried.

Joint Powers Board:

- Prosch provided the board with an overview of the financial report. Motion by Commissioner Schmalz to approve the financial report, seconded by Commissioner Hollingsworth. Motion carried.
- Prosch gave the current cash balance of 2,037,083 to the board.
- Prosch reviewed the 01/24/2024 Personnel Committee Meeting Minutes.
 - Prosch proposed contract language for the healthcare savings plan to be added to the 2024 Personnel Policy. Motion by Commissioner Snow to approve healthcare savings plan contract language, seconded by Commissioner Olson. Motion carried.
- Prosch reviewed designation of www.shnfp.org as official website for the organization. Motion by Commissioner Gardner to approve, seconded by Commissioner Hollingsworth. Motion carried.
- Prosch provided an update to the board on the Minnesota Diaper Bank of Minnesota application. Commissioner Schmalz shared that UCAP in McLeod county applied for the same partnership and Commissioner Oberg shared that the CHB in Meeker County also was looking at this.

Management Team Report:

- Prosch gave her Executive Director Report.
- Supervisors Jensen and Severson provided an update of the current caseload.

Other Issues to come before the Board:

- Prosch provided a special thank you for Diane Winter, who recently retired. Director Auch also provided some parting words to thank Diane for her contributions to the SHNFP organization.

Next Meeting:

Monday, May 6th, 2024 at 9:30am, Lower Level of Renville County Government Services Center, 105 S 5th St, Olivia, MN 56277 (Room 117)

Chairman Anderson adjourned the meeting at 9:40 am.

Respectfully submitted by: Greg Snow, Renville County Commissioner
Secretary, SHNFP