

Monday, November 6th, 2023

JOINT POWERS BOARD MEETING MINUTES

Joint Powers Board Members Present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Shane Schmidt, Douglas County (zoom, no vote)
Doyle Sperr, Grant County
Steve Gardner, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County
Jackie Meier, Murray County (zoom, voted)
Chris Hollingsworth, Pipestone County
Larry Lindor, Pope County
Greg Snow, Renville County
Jim Salfer, Redwood County
Greg Burger, Rock County
Lyle Grochow, Sibley County (zoom, no vote)
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
John Berends, Yellow Medicine County

Staff Present: Nikki Prosch, Sara Benson (zoom), Lacey Severson, Ann Stehn, Liz Auch, Kristin Deacon, Diane Winter, Jody Ammerman (zoom), Berit Spors (zoom), Katie Slagter, Rachel Fruhwirth, Brittany Becker (zoom), Ann Stehn (zoom)

Commissioner Anderson called the meeting to order at 9:30 a.m.

Consent Agenda:

Motion by Commissioner Kopitzke to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills; seconded by Commissioner Burger. Motion carried.

Joint Powers Board:

- Prosch provided the board with a review of the financial report, discussing revenue and bigger expenses from the last quarter. Prosch also shared that the invoice from MDH isn't represented in this quarter, as we invoiced for grant expenses on October 20th. Motion by Commissioner Hollingsworth to approve the financial report, seconded by Commissioner Schmalz. Motion carried.
- Cash Balance – Prosch gave the current cash balance to the board of 1,890,147.09
- Prosch reviewed the 10/23/2023 Personnel Committee Meeting Minutes and provided a review of the 2024 proposed Personnel Policy revisions.
 - Motion by Commissioner Lindor to approve revisions to the Personnel Policy, seconded by Commissioner Olson. Motion carried.
- Prosch reviewed the 09/25/2023 Finance Committee Meeting Minutes.
 - The board discussed the 6% pay scale adjustment and shared ideas for looking into a pay study. Members also discussed that with the small structure of the organization and the

similar job across all staff, a pay study may not be needed. Director Auch shared ideas to connect with Director Stehn and the information they collected for pay comparison. Motion by Commissioner Lopitzke to approve a 6% pay scale adjustment effective January 1st, 2024, the 2024 Staff Wages and Benefits, and to approve the 2024 pretax allocations amounts for 2024, seconded by Commissioner Gardner. Motion carried.

- The committee discussed including regional training in 2024, where public health directors could invite staff to training.
 - Motion by Commissioner VanDeVere to approve the 2024 Training Budget, second by commissioner Salfer. Motion carried.
 - Prosch provided the board with a proposed county contribution table, which includes decreasing total contributions by \$100,000 for 2024. Motion by Commissioner Oberg to approve 2024 Country Contributions, seconded by Commissioner Gardner. Motion carried.
 - Prosch provided the board with a proposed 2024 budget and discussed any big changes related to 2023 vs. 2024. Motion by Commissioner Burger to approve 2024 Budget, seconded by Commissioner Hollingsworth. Motion carried.
- **Contracts**
 - Prosch notified the board that the 2024 Infant Mental Health Consultant contract would remain the same for the upcoming year. Motion by Commissioner Oberg to approve 2024 Infant Mental Health Consultant Contract, seconded by Commissioner Schmalz. Motion carried.
 - Prosch shared that the 2024 contract with Renville County includes an increase of \$10,000 to account for salary adjustments in Renville County, as well as additional workload requested of Amy Agre to help with outreach support (previously done by Karol K.). Motion by Commissioner Lindor to approve 2024 Renville County Contract, seconded by Commissioner Peterson. Motion carried.

Management Team Report:

- Prosch gave her Executive Director Report
- Nurse Supervisor, Lacey Severson, provided an overview of current caseload.

Other Issues to come before the Board:

- Director Auch shared her support for SHNFP and the ability to continually decrease county contributions. She praised the organization and offered a job well done to all.
- 2024 Meeting Dates were confirmed for January 29th, May 6th, August 5th & November 4th at Renville County Government Services Center Room #117

Commissioner Anderson proposed entering into closed session at 10:38 to discuss the annual review for Executive Director Prosch. Motion by Commissioner Leiser to enter closed session, second by Commissioner Patzer. Motion carried.

Motion by Commissioner Schmalz to leave closed session, second by Commissioner Gardner. Motion carried. Board adjourned closed session at 10:50 a.m.

Chairman Anderson adjourned the meeting at 10:51 a.m.

Next Meeting:

Monday, January 29th, 2024 at 9:30am, Lower Level of Renville County Government Services Center, 105 S 5th St, Olivia, MN 56277 (Room 117), and via Zoom

Respectfully submitted by: Greg Snow, Renville County Commissioner
Secretary, SHNFP