

Monday, November 7, 2022

JOINT POWERS BOARD MEETING MINUTES

Joint Powers Board Members Present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Steve Gardner, Kandiyohi County
Mic VanDeVere, Lincoln County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County – attended via Zoom, voted
Dennis Welgraven, Murray County
Larry Lindor, Pope County
Jim Salfer, Redwood County
Greg Burger, Rock County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
John Berends, Yellow Medicine County

Staff Present: Nikki Prosch, Sara Benson, Lacey Severson, Katie Jensen, Ann Stehn, Liz Auch, Kristin Deacon, Diane Winter, Jody Ammerman, Berit Spors, Laurie Terning, Katie Slagter, Brittany Becker

Commissioner Anderson called the meeting to order at 9:32 am.

Consent Agenda:

Motion by Commissioner Kopitzke to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills; seconded by Commissioner VanDeVere Motion carried.

Joint Powers Board:

- Financial Report – Motion by Commissioner Lieser to approve the financial report; seconded by Commissioner Welgraven. Motion carried.
- Cash Balance – Benson reported that the cash balance is \$1,733,563.51 as of 9/30/2022.
- Benson reviewed the Personnel Committee Minutes from 9/26/22 and 10/7/22.
- Benson reviewed the Finance Committee Minutes from 10/17/22.
- Motion by Commissioner Gardner to approve the hiring of Nikki Prosch as the Executive Director for Supporting Hands Nurse-Family Partnership; seconded by Commissioner Schmalz. Motion carried.
- Motion by Commissioner Olson to approve the Infant Mental Health Consultant Contract for 2023; seconded by Commissioner Lindor. Motion carried.
- Motion by Commissioner Peterson to approve the Renville County Contract; seconded by Commissioner Burger. Motion carried.
- Motion by Commissioner Kopitzke to approve the 2023 County Contributions; seconded by Commissioner Gardner. Motion carried.
- Motion by Commissioner Olson to approve to pay for employee license renewal fees effective 1/1/2023 and to add the following language to the Personnel Policy in Section 8.D.: Employees

required to maintain licensure for their position shall have the cost of such licensure paid directly by Employer. This was seconded by Commissioner Salfer. Motion carried.

- Motion by Commissioner Olson to approve the Supporting Hands Nurse-Family Partnership's Finance Committee to review and make decision on a health insurance company and plan choices for 2023, as well as pre-tax benefit amounts for employees in 2023, and for Personnel Policy language to be updated in reflection of the final outcome. This was seconded by Commissioner Schmalz. Motion carried.
- Motion by Commissioner VanDeVere to approve the proposed 2023 Wages and Benefits; seconded by Commissioner Salfer. Motion carried.
- Motion by Commissioner Olson to approve the proposed 2023 Budget; seconded by Commissioner Lindor. Motion carried.
- Motion by Commissioner Gardner to approve the revised By-Laws of the Supporting Hands Nurse-Family Partnership Joint Powers Board; seconded by Commissioner Kopitzke. Roll-call vote: Commissioner Olson voted yes; Commissioner Lieser voted yes; Commissioner Gardner voted yes; Commissioner VanDeVere voted yes; Commissioner Anderson voted yes; Commissioner Schmalz voted yes; Commissioner Oberg voted yes; Commissioner Welgraven voted yes; Commissioner Lindor voted yes; Commissioner Salfer voted yes; Commissioner Burger voted yes; Commissioner Kopitzke voted yes; Commissioner Peterson voted yes; Commissioner Berends voted yes. Motion carried.
- Benson reviewed the NFP COVID-19 Vaccination for In-Person Visits guidance update. The guidance was updated to note that NFP nurses who are up to date with their vaccinations as defined by the CDC may conduct in-person visits; this up to date definition means a person has received all recommended vaccines and boosters when eligible, which would include the newest bivalent booster. It was noted by NFP that "providing NFP services exclusively through telehealth and conducting team meetings, case conferences, and one-to-one reflective supervision virtually currently meets NFP model fidelity." SHNFP Nurses doing telehealth are using HIPAA-compliant, licensed Zoom accounts. No changes made to current SHNFP practices on behalf of Board today.

Management Team Report:

- Benson gave the Executive Director Report.
- Severson and Jensen gave an update on the Caseload Report.

Other Issues to come before the Board:

- Motion by Commissioner Kopitzke to approve the 2023 JPB Meeting dates of February 6, May 1, August 7, and November 6; seconded by Commissioner Anderson. Motion carried.
- The attendees were reminded to get any changes to County Board Representatives for 2023 to the Executive Director.

Next Meeting:

Monday, February 6th, 2023 at 9:30am, Lyon County Government Center, 607 W Main St, Marshall, MN 56258 (Board Room), and via Zoom.

Chairman Anderson adjourned the meeting at 10:21 am.

Respectfully submitted by: Brent Olson, Big Stone County Commissioner
on behalf of Todd Johnson, Traverse County Commissioner, Secretary, SHNFP