

Supporting Hands Nurse Family Partnership Joint Powers Board August 1st, 2022 Meeting Minutes

Joint Powers Board Members present:

Brent Olson, Big Stone County
David Lieser, Chippewa County – Fill in as Chair
Heather Larson, Douglas County – Zoom, Did not Vote, attended at 10:10 am
Duane Anderson – Alternate, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Nathan Schmalz, McLeod County – Zoom, Did not Vote
Beth Oberg, Meeker County
Dennis Welgraven, Murray County
Chris Hollingsworth, Pipestone County
Larry Lindor, Pope County
Greg Snow, Renville County
Joy Cohrs, Sibley County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
Todd Johnson, Traverse County
John Berends, Yellow Medicine County

Staff Present: Joel Flaten, Katie Jensen, Ann Stehn-Zoom, Liz Auch, Sara Benson, Diane Winter-Zoom, Jody Ahmerman, Berit Spors, Laurie Terning, Betsy Hills-Zoom, Brittany Becker-Zoom, Klea Rettmann and Ann Orren-Zoom.

Vice Chair Lieser called the meeting to order at 9:30 am.

Consent Agenda: Motion by Commissioner Olson to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills, second by Commissioner Kopitzke. Motion carried.

Joint Powers Board:

- Financial Report – Motion by Commissioner VanDeVere to approve the financial report, seconded by Commissioner Oberg. Motion carried.
- Cash Balance – Executive Director Flaten reported the cash balance was \$1,697,447.98 as of 6/30/22.
- 2021 Financial Audit – Motion by Commissioner Olson to approve the 2021 Financial Audit, seconded by Commissioner Patzer. Motion carried.
- Executive Director Flaten reviewed Finance Committee Minutes from 6/13/22 noting that this was the meeting where the vehicle bids were reviewed and a selection was made.

- Executive Director Flaten reviewed Executive Committee Minutes from 6/28/22 and talked about the MIECHV American Rescue Plan funds that became available for families to purchase groceries.
 - Motion by Commissioner Kopitzke to approve the SHNFP Gift Card Policy, seconded by Commissioner Johnson. The policy will drop the MIECHV grant requirements upon completion at the end of December 31, 2022. Motion carried.
- Executive Director Flaten review Personnel/Executive Committee Minutes from 7/14/22. The focus of this meeting was getting everything in place to hire the new Executive Director.
- Executive Director Transition Planning
 - Motion by Commissioner Patzer to accept the resignation of Executive Director Flaten effective 8/5/22, seconded by Commissioner Snow. Motion carried.
 - Motion by Commissioner Patzer to approve the 2022 Renville County Fiscal Host Contract for SHNFP Amendment, seconded by Commissioner Lindor. Motion carried. Commissioner Snow abstained from the vote. Commissioner Schmalz noted that McLeod had been left out the amendment so will be added back in.
 - Motion by Commissioner Hollingsworth to approve 2022 Contract for Interim Executive Director Services till December 31, 2022, seconded by Commissioner Oberg. Motion carried. Commissioner Snow abstained from the vote.

Note – Commissioner Larson joined the meeting at 10:10 a.m.

Management Team Report:

- The Executive Director Report was given.
- Supervisor Jensen reviewed the Caseload Report.
- The board discussed the NFP Vaccine Requirement for In-person Client Visits and decided no actions at this point. If NFP charges their requirements, then the Executive Committee will meet to review and approve the changes if it falls before the November 7th Joint Powers Board Meeting.

Other Issues to come before the Board:

- The Personnel Committee Meeting is tentatively set for September 26th by Zoom.
- The Finance Committee was looking at October 3rd and 17th as potential dates.

Next Meeting: Monday, November 7th, 2022 at 9:30 a.m., Lower Level of Renville County Government Services Building, 105 S 5th Str., Olivia, MN 56277 (Rooms 116 and 117) and by Zoom

Vice Chairman Lieser adjourned the meeting at 10:40 am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP