**Supporting Hands Nurse Family Partnership Joint Powers Board**

# November 1st, 2021 Meeting Minutes

**Joint Powers Board Members present:**

Brent Olson, Big Stone County

David Lieser, Chippewa County

Heather Larson, Douglas County – Zoom, Did not vote

Steve Gardner, Kandiyohi County

Mic VanDeVere, Lincoln County

Rick Anderson, Lyon County

Nathan Schmalz, McLeod County – Zoom, Did not vote

Beth Oberg, Meeker County

Dennis Welgraven, Murray County

Chris Hollingsworth, Pipestone County

Larry Lindor, Pope County

Greg Snow, Renville County

Jim Salfer, Redwood County

Joy Cohrs, Sibley County

Bob Kopitzke, Stevens County

Peter Peterson, Swift County

Todd Johnson, Traverse County – Zoom, Did not vote

John Berends, Yellow Medicine County

**Staff Present:** Joel Flaten, Lacey Severson, Katie Jensen, Ann Stehn, Liz Auch, Sara Benson, Kristin Deacon, Jody Ammerman, Laurie Terning, Betsy Hills, Katie Slagter and Rachel Fruhwirth.

Chairman Anderson called the meeting to order at 9:33 am. He explained that members who chose to attend by Zoom must post their name and location on the SHNFP website three businesses days before the meeting. The members attending by Zoom did not give this notice so were informed that they could not vote but could participate in the meeting.

**Consent Agenda:** Motion by Commissioner Lieser to approve the agenda as written with the addition of the health insurance opt out option, to approve the minutes as written, and to authorize the payment of bills, second by Commissioner VanDeVere. Motion carried.

**Joint Powers Board:**

* Financial Report – Motion by Commissioner Lindor to approve the financial report, seconded by Commissioner Kopitzke. Motion carried.
* Cash Balance – Flaten reported that the cash balance is $1,490,939.73 as of 9/30/21.
* Flaten reviewed Personnel Committee Minutes from 9/20/21. Commissioner Johnson pointed out that the minutes say that there will be a pay for performance in place for 2023 but this should be changed to may as this has to be voted on by the JPB after seeing what it would look like.
* Flaten reviewed Finance Committee Minutes from 10/25/21.
* Motion by Commissioner Snow to approve employees being able to opt out of the SHNFP health insurance plan with proof of other insurance. They would instead receive $500/month that must be used for pre-tax benefits. This was seconded by Commissioner Gardner. Motion tabled.
* PTO Cash Out Option – This was tabled to get more information and bring back to the February 2022 Meeting.
* Motion by Commissioner Hollingsworth to approve the Infant Mental Health Consultant Contract for 2022, seconded by Commissioner Lieser. Motion carried.
* Motion by Commissioner Gardner to approve the Renville County Contract, seconded by Commissioner Oberg. Motion carried. Commissioner Snow recused himself from this vote.
* Motion by Commissioner Hollingsworth to approve the 2022 County Contributions, seconded by Commissioner Gardner. Motion carried.
* Motion by Commissioner Snow to approve the proposed 2022 Wages and Benefits, seconded by Commissioner Oberg. Motion carried.
* Motion by Commissioner Kopitzke to approve the proposed 2022 Budget, seconded by Commissioner Olson. Motion carried.

**Management Team Report:**

* Flaten gave the Executive Director Report.
* Severson and Jensen gave an update on the Caseload Report.
* Motion by Commissioner Lindor to add the following language to the Personnel Policy in Section 8: Employees may opt out of the health insurance plan if they provide proof of coverage with another provider. The employee would then receive a set amount per month that will be determined annually by the JPB. These dollars must be used for pre-tax benefits. This was seconded by Commissioner Gardner. Motion carried.
* Motion by Commissioner Hollingsworth to approve the SHNFP Data Classifications Document, seconded by Commissioner Welgraven. Motion carried.

**Other Issues to come before the Board:**

* Motion by Commissioner Gardner to approve the 2022 JPB Meeting dates of February 7th, May 2nd, August 1st and November 7th, seconded by Commissioner Peterson. Motion carried.
* The attendees were reminded to get any changes to County Board Representatives for 2022 to the Executive Director.

Next Meeting: Monday, February 7th at 9:30 a.m., Lower Level of Renville County Government Services Building, 105 S 5th Str., Olivia, MN 56277 (Rooms 116 and 117) and by Zoom

Chairman Anderson adjourned the meeting at 10:53 am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP