**Supporting Hands Nurse Family Partnership Joint Powers Board**

# February 7th, 2022 Meeting Minutes

**Joint Powers Board Members present:**

Brent Olson, Big Stone County

David Lieser, Chippewa County

Heather Larson, Douglas County – Zoom – Voted

Steve Gardner, Kandiyohi County

Mic VanDeVere, Lincoln County

Rick Anderson, Lyon County

Nathan Schmalz, McLeod County – Zoom - Voted

Beth Oberg, Meeker County – Zoom - Voted

Chris Hollingsworth, Pipestone County

Greg Snow, Renville County

Jim Salfer, Redwood County

Greg Burger, Rock County

Joy Cohrs, Sibley County

Bob Kopitzke, Stevens County

Peter Peterson, Swift County

Todd Johnson, Traverse County

John Berends, Yellow Medicine County

**Staff Present:** Joel Flaten, Lacey Severson, Katie Jensen, Ann Stehn - Zoom, Liz Auch, Sara Benson, Kristin Deacon-Zoom, Diane Winter-Zoom Jody Ahmerman-Zoom, Berit Spors-Zoom, Katie Slagter, Rachel Fruhwirth-Zoom, Jackie Saulsbury and Laura Larson

Chairman Anderson called the meeting to order at 9:32am.

Executive Director Flaten reviewed 2022 Organizational List with the list of last year’s officers and committee members.

**Officer Elections:** Motion by Commissioner VanDeVere to nominate Commissioner Anderson for Chair, seconded by Commissioner Hollingsworth. Motion carried. Motion by Commissioner Kopitzke to nominate Commissioner Lieser for Vice Chair, seconded by Commissioner Burger. Motion carried. Motion by Commissioner Peterson to use a unanimous ballot, seconded by Commissioner Snow. Motion carried. Motion by Commissioner Lieser to nominate Commissioner Johnson for Secretary, seconded by Commissioner Kopitzke. Motion carried. Motion by Commissioner Burger to use a unanimous ballot, seconded by Commissioner Berends. Motion carried.

Annual Committee Appointments: Executive Committee – Commissioners Anderson, Lieser, Johnson, Personnel Committee – Commissioners Oberg, Salfer, Lieser, Finance Committee – Commissioners Anderson, Burger, Snow

Chairman Anderson asked for the members present to complete the Annual Conflict of Interest Disclosure Statements and return to Executive Director Flaten.

Chairman Anderson asked the members to review their 2022 JPB Members and Contact Information and get any changes to Executive Director Flaten.

**Consent Agenda:** Motion by Commissioner Hollingsworth to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills, second by Commissioner Gardner. Motion carried. The board removed the item that designates the Renville County Register as the official paper. It is not required if the meetings are posted on the website.

**Joint Powers Board:**

* Financial Report – Motion by Commissioner VanDeVere to approve the financial report, seconded by Commissioner Gardner. Motion carried. The final figures will be approved after the 2021 Financial Audit.
* Executive Director Flaten reported that the unaudited cash balance as of 12/31/21 was $1,605,771.31.
* There were five staff who chose to opt out of the SHNFP group health insurance with a projected savings of over $16,000 for the year.
* Executive Director Flaten reviewed the Executive Committee Minutes from 1/24/22. The committee decided to continue with the NFP requirement that NHV’s must be vaccinated to visit in-person with clients. Non-vaccinated NHV’s can continue to meet with their clients by telehealth. The committee will review monthly.
* 2023-2027 Grant Planning – There will be regional meetings scheduled to discuss the grant planning and regional needs. There is also plans to have client focus groups to incorporate input into the grant.

**Management Team Report:**

* Executive Director Flaten reviewed his report.
* Supervisors Jensen and Severson gave the caseload report.
* NHV Jackie Saulsbury gave the board her experience as a Nurse Home Visitor with SHNFP.

**Other Issues to come before the Board:**

Next Meeting: Monday, May 2nd, 2022 at 9:30 a.m., Lower Level of Renville County Government Services Building, 105 S 5th Str., Olivia, MN 56277 (Rooms 116 and 117) and by Zoom

The Executive, Personnel and Finance Committees will set up dates to meet in March.

Chairman Anderson adjourned the meeting at 10:38am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP