

Supporting Hands Nurse Family Partnership Joint Powers Board May 3rd, 2021 Meeting Minutes

Joint Powers Board Members present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Steve Gardner, Kandiyohi County
Todd Patzer, Lac qui Parle County
Rick Anderson, Lyon County
Nathan Schmalz, McLeod County
Beth Oberg, Meeker County
Larry Lindor, Pope County
Greg Snow, Renville County
Jim Salfer, Redwood County
Greg Burger, Rock County
Joy Cohrs, Sibley County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
Todd Johnson, Traverse County
John Berends, Yellow Medicine County

Staff Present: Joel Flaten, Lacey Severson, Katie Jensen, Liz Auch, Kristin Deacon, Diane Winter, Jody Ahmerman, Berit Spors, Betsy Hills, Katie Slagter, Rachel Fruhwirth and Amanda Maresh.

Chairman Anderson called the meeting to order at 9:34 am.

Consent Agenda: Motion by Commissioner Patzer to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills, second by Commissioner Kopitzke. Motion carried.

Joint Powers Board:

- Financial Report – Motion by Commissioner Olsen to approve the financial report, seconded by Commissioner Burger. Motion carried.
- Cash Balance – Flaten reported that SHNFP is at \$1,361,720.75. This was discussed in the Finance Committee Meeting on 4/19/21.
- Server Update – Flaten reported that a lot of the software and hardware has been purchased with Morris Electronics setting it up in May.
- Flaten reviewed the Personnel Committee Minutes from 4/12/21. Director Auch asked how many counties do pay for performance. There was discussion about the pros and cons of this.
- Flaten reviewed the Finance Committee Minutes from 4/19/21.
- Flaten reviewed the 2022 Initial Projected Budget. He noted that two changes were proposed with one being to decrease \$100,000 in the 2022 counties

contribution along with adding back a vehicle. Commissioner Lieser asked how the grants look for 2022. Flaten said that the grants will go through 2022 with a possible small decrease in the NFP grant. There will be a new RFP during 2022 to fund programs from 2023-2028. Commissioner Patzer asked about the health plan fees and how it gets figured in the budgeted amount. Flaten explained that he looks at the past years and uses that information for projections. He felt that the amount projected may be a little low in 2022 considering the health plan rate increases and in-person visits.

- 2022 County Contributions – Motion by Commissioner Lindor to decrease the counties contribution to SHNFP by \$100,000 for 2022, seconded by Commissioner Patzer. Motion carried.
- Motion by Commissioner Olson to approve the purchase of one used AWD SUV with a \$22,000 max price with the trade-in of the 2013 Chrysler 200, seconded by Lieser. The JBP authorizes the Finance Committee to approve the purchase with Executive Director signing for the vehicle and trade-in paperwork. Motion carried.
- Motion by Commissioner Kopitzke to approve the Amended Infant Mental Health Consulting Contract for 2021, seconded by Commissioner Burger. Motion carried. Jensen shared an example of how this addition has been and could be used by the nurse and supervisor. Flaten also noted that the additional group consulting time would be covered by the EBHV grant.
- Motion by Commissioner Salfer to approve the following data practices policies: Data Practices Policy for the Public and Request for Data about You and Your Rights as a Data Subject, seconded by Commissioner Patzer. Motion carried. Flaten noted that these are template policies from the Department of Administration that were used to develop the policies.
- Telecommuter Policy – This was tabled till August. Flaten will check on telecommuter policies from Stevens and Lyon Counties. Commissioner Patzer shared that the employer has control to approve or not which needs to be in any policy.

Management Team Report:

- Executive Director Report – Flaten reviewed.
- Caseload – Jensen reviewed.
- 2020 Referral Data – Severson and Jensen reviewed.

Other Issues to come before the Board:

Next Meeting: Monday, August 2nd, 2021 at 9:30 a.m., Lower Level of Renville County Government Services Building, 105 S 5th Str., Olivia, MN 56277 (Rooms 116 and 117) and by Zoom

Chairman Anderson adjourned the meeting at 10:44 am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP