

## **Supporting Hands Nurse Family Partnership Joint Powers Board May 4<sup>th</sup>, 2020 Meeting Minutes – Held via Zoom**

### **Joint Powers Board Members present:**

Brent Olson, Big Stone County  
David Lieser, Chippewa County  
Heather Larson, Douglas County  
Steve Ahmann, Kandiyohi County  
Todd Patzer, Lac qui Parle County  
Mic VanDeVere, Lincoln County  
Rick Anderson, Lyon County  
Ron Shimanski, McLeod County  
Beth Oberg, Meeker County  
Chris Hollingsworth, Pipestone County  
Larry Lindor, Pope County  
Greg Snow, Renville County  
Jim Salfer, Redwood County  
Greg Burger, Rock County  
Bob Kopitzke, Stevens County  
Peter Peterson, Swift County  
Todd Johnson, Traverse County  
John Berends, Yellow Medicine County

**Staff Present:** Joel Flaten, Lacey Severson, Katie Jensen, Liz Auch, Jill Bruns, Kristin Deacon, Jody Ammerman, Amanda Maresh, and Laurie Terning

Chair Anderson called the meeting to order at 9:31 am. He did a roll call of members and representatives present on Zoom.

**Consent Agenda:** Motion by Commissioner Olson to approve the agenda as written, to approve the minutes as written, and to authorize the payment of bills, second by Commissioner Shimanski. Motion carried.

### **Joint Powers Board:**

- Financial Report – Motion by Commissioner Johnson to approve the financial report, seconded by Commissioner Lieser. Motion carried.
- Cash Balance – Flaten reported that the balance at the end of March 2020 was around \$1,100,000 dollars which was about the same as the end of 2019.
- Flaten reported that Sibley County passed their resolution covering the \$10,000 initial fee. We are waiting on the approval of funding before officially accepting their membership to SHNFP.

- Flaten review the initial 2021 Projected Budget with Sibley County being included in the projections. There may be a lot of changes over the next months because of COVID-19.
- Vehicle Purchase – Motion by Commissioner Olson to approve the purchase of one new or used vehicle with a \$17,000 max cost including the trade-in of the 2012 Chevy Malibu, seconded by Commissioner Ahmann. The JBP authorizes the Finance Committee to approve the purchase with Executive Director signing for the vehicle and trade-in paperwork. Motion carried.

**Management Team Report:**

- Executive Director Report – Flaten reviewed.
- Caseload – Jensen and Severson reviewed and talked about the adjustments that NHV's have made switching to telehealth visits during this time.
- Flaten reviewed the 2019 client projections by county contribution.

**Other Issues to come before the Board:**

Next Meeting: Monday, August 3<sup>rd</sup>, 2020 at 9:30 a.m., Kandiyohi County Health and Humans Services Building, Lower Level Multi-Purpose Room

Chair Anderson adjourned the meeting at 10:05 am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP