

Supporting Hands Nurse Family Partnership Joint Powers Board February 3rd, 2020 Meeting Minutes

Joint Powers Board Members present:

Brent Olson, Big Stone County
David Lieser, Chippewa County
Heather Larson, Douglas County
Doyle Sperr, Grant County
Steve Ahmann, Kandiyohi County
Todd Patzer, Lac qui Parle County
Mic VanDeVere, Lincoln County
Ron Shimanski, McLeod County
Beth Oberg, Meeker County
James Jens, Murray County
Chris Hollingsworth, Pipestone County
Larry Lindor, Pope County
Greg Snow, Renville County
Jim Salfer, Redwood County
Greg Burger, Rock County
Bob Kopitzke, Stevens County
Peter Peterson, Swift County
Todd Johnson, Traverse County
John Berends, Yellow Medicine County

Staff Present: Joel Flaten, Lacey Severson, Katie Jensen, Lindsay Prescott, Ann Stehn, Miriam Lindblad, Jill Bruns, Kristin Deacon, Rachel Stenerson, Diane Winter, Jody Ammerman and Julie Erickson.

Vice Chair Lieser called the meeting to order at 9:29 am.

Vice Chair Lieser reviewed the 2020 Organization List with last year's officers and committee members included.

Officer Elections: Motion by Commissioner Ahmann to use a unanimous ballot, seconded by Commissioner Shimanski. Motion carried. Motion by Commissioner VanDeVere to nominate Commissioner Anderson for Chair, seconded by Commissioner Kopitzke. Motion carried. Motion by Commissioner Lindor to nominate Commissioner Lieser for Vice Chair, seconded by Commissioner Johnson. Motion carried. Motion by Commissioner Peterson to nominate Commissioner Johnson for Secretary, seconded by Commissioner Shimanski. Motion carried.

Annual Committee Appointments: Executive Committee – Commissioners Anderson, Lieser and Johnson, Personnel Committee – Commissioners Lieser, Salfer and Oberg, Finance Committee – Commissioners Anderson, Shimanski and Ahmann

Conflict of Interest Disclosure Statements – Vice Chair Lieser asked the members to complete and get back to Flaten.

2020 JBP Members and Contact Information – Vice Lieser asked the Commissioners to review their contact information and get any changes to Flaten.

Consent Agenda: Motion by Commissioner Snow to approve the agenda as written, to approve the minutes as written, to authorize the payment of bills, and to designate the Renville County Register as the official newspaper, seconded by Commissioner Patzer. Motion carried.

Joint Powers Board:

- Financial Report – Flaten reviewed. Motion by Commissioner VanDeVere to approve the Financial Report, seconded by Commissioner Kopitzke. Motion carried.
- Cash Balance – Flaten reviewed. Commissioners Oberg and Kopitzke inquired about how much to have money to have on hand since the fund balance is quite large. The Finance Committee will meet in April to discuss how to approach the fund balance. The recommended amount is 30-50% of the expenses which would be around \$800,000 based on 50% of expenses.
- Follow-up Amended JPB Agreement – Flaten updated that there were about ten left to get there Amended JPB Agreements in. The County Attorney from Redwood brought up a potential issue with Section 5.8 which she was not sure complied with the requirements of Chapter 13. A concern expressed was that there was not a specific recommendation to fix this and it has been reviewed by other attorneys who did not have that concern. Commissioner Salfer will bring back to the attorney and board. (Update – the Redwood County Board approved the Amended JPB Agreement without the attorney’s signature on 2/4/2020)
- Expansion Update and Discussion – Flaten reviewed that Sibley County did pass a resolution to request membership into SHNFP with an agreement that there would be no upfront initiation or buy-in fee but would include the normal county contribution based on population and birth statistic within the county. Flaten did say that the initiation fee could be covered by the EBHV grant. After a lengthy discussion, the consensus of the board was that Sibley County should pay the initiation fee of \$10,000 from their county levy. The board felt that this was a sign of commitment as some felt that the \$10,000 was probably low for what they are getting. Motion by Commissioner Snow to approve the admission of Sibley County into Supporting Hands Nurse-Family Partnership contingent on the payment of the \$10,000 initiation fee from Sibley County’s levy funds along with Sibley’s annual contribution based on population and first-time births. This is further contingent on the approval of EBHV grant funds approved by the Minnesota Department of Health, seconded by Commissioner Oberg. Motion carried.

- Motion by Commissioner Shimanski to approve the Nurse Family-Partnership Implementation Agreement for February 1st, 2020 through January 31st, 2023, seconded by Commissioner Hollingsworth. Motion carried.

Management Team Report:

- Executive Director Report – Joel reviewed.
- Caseload Report reviewed.
- Building Healthy Brains Presentation – Showed Brain Development Video. Lindsay Prescott, NHV presented her experiences.
- Focus Group Results – Flaten reviewed. These are the responses from the clients that participated in the Focus Groups.
- Agency Implementation and Review Report – Flaten reviewed. This report was completed with the NFP/NSO Consultant in August 2019.
- Fidelity Report – Flaten pointed out that SHNFP Total Index Score was 90 compared to 73 for Minnesota and 85 Nationally. He said that this was a credit to the Supervisors and NHV's.

Other Issues to come before the Board:

Next Meeting: Monday, May 4th, 2020 at 9:30 a.m., Kandiyohi County Health and Humans Services Building, Lower Level Multi-Purpose Room

Vice Chair Lieser adjourned the meeting at 10:56 am.

Respectfully submitted by:

Todd Johnson, Traverse County Commissioner

Secretary, SHNFP